

Personal Work Experience Reflection ***Employment***

Name: _____

Employer: _____

Dates of Employment: _____

In order to receive credit for employment, please answer the following questions in a short essay that is one page, typed, double spaced with 12 point font.

- What is your job description, what do you do when you are at work?
- What parts of the job are your favorite parts? What parts of the job are your least favorite parts?
- How well do you get along with your boss?
- Which of your work traits does your boss like and which of your work traits frustrate your boss?
- Are you of appropriate behavior, dress, and language with the public, co-workers and supervisors?
- Are you dependable? How is your attendance? Are you on time? Do you volunteer to help?

Office Use Only

Check quarter credits were received:

Q1__

Q2__

Q3__

Q4__

M__